

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Avenue
Placentia, CA

Minutes
Regular Meeting
Board of Education

5:17 p.m., Tuesday, January 13, 2015
District Educational Center
1301 E. Orangethorpe Avenue
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called to order by Mr. Eric Padget, President, at 5:17 p.m., Tuesday, January 13, 2015 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

STUDY SESSION

Mr. Rick Guaderrama, Director of Maintenance and Facilities, provided an update on district facilities and the District's capital improvement program.

CLOSED SESSION

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 6:27 p.m.

REGULAR SESSION

Reconvened to Regular Session at 7:05 p.m.

REPORT OUT OF CLOSED SESSION

1. The Board took action to place certificated employee # 1806 on compulsory unpaid leave of absence pursuant to Education Code section 44940 and 44940.5 effective January 14, 2015.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Carol Downey

2. The Board met and conferred in Closed Session and took action to deny General Liability Claim Number 1898597RW.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Carol Downey

REPORT OUT OF CLOSED SESSION, Continued

- 3. The Board met and conferred in Closed Session and took action to deny General Liability Claim Number 1898596JS

Action: Carried	Motion: Mrs. Carol Downey
Ayes: 5	Second: Mrs. Karin Freeman
Noes: 0	

- 4. The Board met and conferred in Closed Session and took action to deny Amended Application for Leave to Present a Late Claim, General Liability Claim Number 1898599JS.

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mrs. Judi Carmona
Noes: 0	

- 5. The Board met and conferred in Closed Session and took action to return claim as untimely. General Liability Claim Number 1898599JS.

Action: Carried	Motion: Mrs. Karin Freeman
Ayes: 5	Second: Mrs. Carol Downey
Noes: 0	

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Mr. Eric Padget, President
 Mrs. Judi Carmona, Vice President
 Mrs. Karin Freeman, Clerk
 Mrs. Carol Downey, Trustee
 Mrs. Carrie Buck, Trustee
 Dr. Doug Domene, Board Secretary

Members Absent: Ronnie Jaime, Student Board Representative

APPROVAL OF AGENDA

Approved the January 13, 2015 Board of Education agenda as amended and recommended by the Superintendent.

Action: Carried	Motion: Mrs. Carol Downey
Ayes: 5	Second: Mrs. Karin Freeman
Noes: 0	

MINUTES

Approved the minutes of the Regular Meeting of December 9, 2014.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Karin Freeman

RECOGNITIONS/PRESENTATIONS

- You Are the Advantage Award – Learn for Morgan Foundation and American Heart Association
- You Are the Advantage Award – Heartfelt Cardiac Projects
- You Are the Advantage Award – Silvia Vasquez, Good Samaritan

PUBLIC COMMENT

None

STUDENT BOARD REPORT

None

SUPERINTENDENT'S REPORT

- The Superintendent indicated the District is excited to be starting new Preppy-Kindergarten classes at Travis and Morse Elementary Schools this month and another at Glenview in early February. This will bring the District's total number of Preppy-K classes to 19, which includes 2 special education Preppy-K classes.
- Dr. Domene shared that he is pleased that the District will now have opportunity to provide CPR classes in all ninth-grade Health classes, thanks to the efforts of Mr. Richard McAlindin, Director of Executive Services, and the Learn for Morgan Foundation and the American Heart Association.
- The Superintendent stated that the Choice transfer window opened on Monday, January 12, 2015 and will extend through January 30, 2015. The district typically averages around 850 applications for transfer and approves approximately 85% of those applications each year.
- In conclusion, the Superintendent provided a revised schedule for Board member visits to Dual Language Immersion programs in neighboring school districts as we continue discussions relative to offering this program in the PYLUSD.

CONSENT CALENDAR

1. Approved/ratified purchase orders in the following amounts: **(2014/2015)** – General Fund (01), \$505,109.00; Child Development Fund (12), \$1,367.22; Cafeteria Fund (13), \$20,481.28; Deferred Maintenance Fund (14), \$29,200.00; Capital Facilities Fund (25), \$93.10; School Facilities Fund Prop 47 Fund (39), \$216,373.85; Special Reserve – Cap Outlay Fund (40), \$20,000.00; Insurance Workers' Comp. Fund (68), \$675.00; Community Facilities Distr. #1 Fund (91), \$1,693.20

CONSENT CALENDAR, Continued

2. Approved warrant listings in the following amounts: Warrant Registers #141368 through 146701 and #542213 through 543313; current year expenditures (November 30, 2014 through December 13, 2014) \$1,472,905.42; total prior year expenditures, \$21,011.91 (2013-2014); payroll registers 5A, \$10,465,472.24 and 5B, \$3,892,215.37
3. Approved renewal of annual membership in the Costco Warehouse for the Placentia-Yorba Linda Unified School District.
4. Approved Annual Amazon Prime membership for the Placentia-Yorba Linda Unified School District.
5. Approved contractor(s) for Open Field Service Agreement(s). (See attached.)
6. Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion. (See attached.)
7. Adopted Resolution No. 15 accepting the Annual and Five Year Developer Fees Report pursuant to Government Code sections 66001, 66006, and 66008 for the period July 1, 2013 through June 30, 2014. (See attached.)
8. Awarded Bid No. 215-02, Individualized Transportation Services, to Chapin Tolley Brown dba Child Shuttle and approve contract for the period of February 1, 2015 through June 30, 2015. The contract will be renewed annually beginning July 1, 2015 and shall not exceed three years from the date of award.
9. Approved authority to settle Workers' Compensation Claim Number ADJ 729620/11003545 and Civil Claim Number 1885918JS presented by Barbara Green.
10. Allowed the superintendent to authorize the continued use of the Western States Contracting Alliance (WSCA) Master Agreement B27160 including the California Participating Addendum with Dell Marketing L.P. for the purchase of Computer Equipment, Software, Peripherals, and Related Services through June 30, 2015.
11. Allowed the superintendent to authorize the continued use of the Western States Contracting Alliance (WSCA) Master Agreement B27164 including the California Participating Addendum with Hewlett-Packard for the purchase of Computer Equipment, Software, Peripherals, and Related Services through June 30, 2015.
12. Item pulled.
13. Approved Independent Contractor Agreements – Educational Services - as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
14. Approved revised special education master contracts, individual services contract and related services. (Individual contract on file.) (See attached.)
15. Presented Quarterly Report on Williams Uniform Complaints for the period October 1 to December 31, 2014. (See attached.)

CONSENT CALENDAR, Continued

16. Approved waiver requested by parents of student on the attached list who has met the CAHSEE requirement in the indicated area. (See attached.)
17. Approved Income Agreement #41291 with the Orange County Department of Education for 2014-2015 Positive Behavior Interventions Supports professional development training for PYLUSD school teams.
18. Approved Program Agreement with Ocean Institute and Valadez Middle School Academy AVID student program for the school-sponsored field trip to Dana Point, California, on March 26 – March 27, 2015.
19. Approved Group Tour Agreement with Travel Teens for Mabel Paine Elementary to participate in a school-sponsored field trip to San Diego, California, on May 26, 2015.
20. Approved school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trips. (See attached.)
21. Accepted gifts as listed, such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letters of appreciation. (See attached.)
22. Approved amended contract for professional services with Outreach Concern, Inc. from September 1, 2014 to June 30, 2015.
23. Approved district membership with the California Association of Suburban School Districts for the year 2015.
24. Approved the student teaching agreement with National University from January 13, 2015 to January 12, 2020.
25. Approved the agreement with Biola University from January 13, 2015 to November 30, 2015.
26. Renewed the Memorandum of Understanding with Orange County Superintendent of Schools for the 2014-2015 school year.
27. Approved Classified Personnel Report. (See attached.)
28. Approved Certificated Personnel Report. (See attached.)

Approved the above listed recommendations, as amended.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Carol Downey

GENERAL FUNCTIONS

1. Adopted revised Board Policy 3281, *Relations with Instructional Materials Vendors*, and changed the title to read *Relations with Vendors*. (See attached.)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Karin Freeman

2. Adopted revised Board Policy 3310, *Purchasing*. (See attached.)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Karin Freeman
Second: Mrs. Judi Carmona

3. Adopted revised Board Policy 3324, *Expenditures and Purchases*. (See attached)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Carol Downey

4. Adopted revised Board Policy 3325, *Receiving Goods*, as amended. (See attached.)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Carrie Buck

5. Adopted revised Board Policy 3542.31, *Free and Reduced Price Meals*. (See attached.)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Carrie Buck

6. Adopted revised Board Bylaw 9121, *President of the Board*. (See attached.)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Carol Downey

7. Adopted revised Board Bylaw 9123, *Secretary to the Board*. (See attached.)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Carrie Buck

8. Adopted revised Board Bylaw 9322.1, *Public Participation at Board Meetings*. (See attached.)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Karin Freeman

GENERAL FUNCTIONS, Continued

9. Adopted revised Board Bylaw 9323, *Agenda/Meeting Materials*. (See attached.)

Action: Carried	Motion: Mrs. Carol Downey
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

10. Revise Board Bylaw 9310, *Manual of Policies, Regulations, and Bylaws*, and change the title to read *Board Policies, Regulations, and Bylaws*, first reading.

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

11. Delete Board Bylaw 9311, *Policy Development*, first reading.

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mrs. Carol Downey
Noes: 0	

12. Delete Board Bylaw 9311.1, *Policy Adoption and Amendment*, first reading.

Action: Carried	Motion: Mrs. Carl Downey
Ayes: 5	Second: Mrs. Judi Carmona
Noes: 0	

13. Delete Board Bylaw 9312, *Bylaws Adoption and Amendment*, first reading.

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Karin Freeman
Noes: 0	

14. Delete Board Bylaw 9313, *Administrative Regulations*, first reading.

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mrs. Carol Downey
Noes: 0	

15. Delete Board Bylaw 9314, *Policy, Regulation, and Bylaw Dissemination*, first reading.

Action: Carried	Motion: Mrs. Karin Freeman
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

16. Delete Board Bylaw 9315, *Suspension of Policies and Bylaws*, first reading.

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

GENERAL FUNCTIONS, Continued

17. Revise *Board Policy 3326, Paying for Goods and Services*, first reading.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Carol Downey

18. Establish Board Policy 3432, *Debt Management and Continuing Disclosure*, first reading.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Karin Freeman

19. Revise Board Policy 4112.9, *Working Day*, and change the title to read *Professional Day*, first reading.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Karin Freeman

20. Revise *Board Policy 4119.11/4219.11/4319.11, Sexual Harassment*, first reading.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Karin Freeman

FACILITIES AND PLANNING

Approved agreement for Consultant Services with TerraVerde Renewable Partners for the California Clean Energy Jobs Act (Prop 39) services. Effective January 14, 2015 through December 31, 2019. Contract No. 1415-09.

Action: Carried
Ayes: 5

Motion: Mrs. Carrie Buck
Second: Mrs. Judi Carmona

CURRICULUM AND INSTRUCTION

Approved the one-year agreement between the Placentia-Yorba Linda Unified School District and ForAllRubrics.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Carol Downey

COMMUNICATIONS

1. Letter from the Placentia Library Friends Foundation regarding their upcoming Author's Luncheon
2. Invitation from Fountain Valley School District to event welcoming Superintendent Mark Johnson

BOARD REPORT

1. Mrs. Carrie Buck was pleased to have attended a recent Yorba Linda Chamber of Commerce Education Committee meeting and shared that the Chamber will be sponsoring a Glow Ball Golf Tournament on March 10 that helps raise funds for student scholarships. In addition, she will be attending a Business Booster Club meeting tomorrow at El Camino Real High School. The topic of discussion will be scholarships and how to complete applications for scholarships.
2. Mrs. Carol Downey reported that the CSBA Annual Education Conference was excellent; the sessions were very informative. Mrs. Downey was pleased to have visited Peter Marshall Elementary School in the Magnolia School District to see their Dual Language Immersion Program. Mrs. Downey commented on Valencia High School's fall semester student news magazine as well as the school's ValTech brochure. Both were very impressive.
3. Mrs. Karin Freeman also enjoyed the CSBA Annual Education Conference and indicated she is still crafting highlights from Delegate Assembly to share with fellow Board members. Mrs. Freeman participated at a recent meeting of the Orange County Committee on School District Organization at which a request for a waiver was approved for Garden Grove Unified School District to have trustees elected by areas as opposed to at-large. She also provided a color-coded map of the proposed trustee areas. The Centralia School District will be coming before the OC Committee on School District Organization in May to request a similar waiver for trustee elections. Mrs. Freeman shared briefly regarding a meeting she had attended at the invitation of Dr. Mike Worley, Superintendent of the North Orange County Regional Occupational Program, relative to the level of prioritization CSBA has placed on regional occupational programs. Vernon Billy, Executive Director of CSBA, and two additional CSBA representatives were also in attendance.
4. Mrs. Judi Carmona was pleased to have attended the December graduation event at George Key School. In addition, she shared that the Second Harvest Food Bank event will be held at Topaz Elementary School next week. Food, clothing, and books will be distributed.
5. Mr. Eric Padget welcomed everyone back from Winter Break and looks forward to 2015. Mr. Padget shared briefly regarding the first annual Linked Learning Conference in Los Angeles that he attended this week.

ADJOURNMENT

Time: 8:08 p.m.

Mr. Eric Padget, President, adjourned the January 13, 2015, meeting of the Board of Education at 8:08 p.m.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Karin Freeman
Second: Mrs. Judi Carmona

NEXT SCHEDULED MEETING

February 10, 2015

OPEN FIELD SERVICE AGREEMENT

Vendor Name

Contract #

Services Provided

J.A. Salazar Construction & Supply Corp.

OA-496011320

Plumbing repairs as needed throughout the district

NOTICES OF COMPLETION

<u>P.O. Number</u>	<u>Contractor</u>	<u>Project</u>
501130	Digital Networks Group, Inc.	Golden Elementary School Bid No. 210-35 Smart Classroom Infrastructure Provide and install equipment for rooms 401 and 602
501126	Digital Networks Group, Inc.	Tynes Elementary School Bid No. 210-35 Smart Classroom Infrastructure Provide and install equipment for rooms 503-505
501045	Airtek Indoor Solutions	Esperanza High School Clean and test air ducts

**RESOLUTION OF THE BOARD OF TRUSTEES
PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA**

RESOLUTION NO. 15
January 13, 2015

A Resolution of the Board of Education of the Placentia-Yorba Linda Unified School District
Accepting Annual and Five Year Report of Developer Fees Pursuant to Government Code
Sections 66001, 66006, and 66008,
for the period July 1, 2013 through June 30, 2014

On motion of Judi Carmona, duly seconded and carried, the following Resolution was adopted:

WHEREAS, the Placentia-Yorba Linda Unified School District wishes to comply with developer fee reporting requirements pursuant to Government Code Sections 66001, 66006, and 66008; and

WHEREAS, Government Code Sections 66001, 66006, and 66008 established the reporting requirements for developer fees; and

WHEREAS, the Placentia-Yorba Linda Unified School District has made public the Annual and Five Year Developer Fees Report for the period July 1, 2013 through June 30, 2014; and

WHEREAS, the Governing Board has reviewed the district's Annual and Five Year Developer Fees Report for the period July 1, 2013 through June 30, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board hereby certifies:

The Governing Board of the Placentia-Yorba Linda Unified School District has prepared and made public the Annual and Five Year Developer Fees Report in accordance with Government Code Sections 66001, 66006, and 66008.

AYES: MEMBERS: Eric Padget, Judi Carmona, Karin Freeman, Carol Downey, Carrie Buck

NOES: MEMBERS: None

ABSENT: MEMBERS: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Doug Domene, Secretary of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on January 13, 2015, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have set my hand this 13th day of January 2015.

Doug Domene, Ed.D., Superintendent
Secretary, Board of Education

Table of Contents

Section	Page
I. Introduction-----	1
II. Annual Report-----	2
Annual and Five Year Reports	
III. Five Year Report -----	--- 5

Placentia-Yorba Linda Unified School District

Exhibit

December 23, 2014

Schedule A: Reportable Fee
Expenditures for Fiscal Year
2013/2014

Prepared For:
Placentia-Yorba Linda Unified School District
1301 E. Orangethorpe Avenue
Placentia, CA 92870
T. 714.996.2550

Prepared by:
Dolinka Group, LLC
20 Pacifica, Suite 900
Irvine, CA 92618
T 949.250.8300
F 949.250.8301

I. Introduction

Sections 66001 and 66006 of the Government Code require that Placentia-Yorba Linda Unified School District ("School District") provide to the public information on impact fees received from new residential and commercial/industrial development to mitigate the impact of that new development on the school facilities of the School District. The School District currently collects statutory school fees ("Statutory School Fees" or "Reportable Fees") pursuant to Sections 17620 *et seq.* of the Education Code and Sections 65995 *et seq.* of the Government Code.

The School District is required to provide the following information on Reportable Fees for the prior fiscal year:

1. Amounts collected
2. Amount of interest earned
3. Amounts spent on projects to accommodate additional enrollment from new residential and commercial/industrial development

The Reportable Fees do not include special tax proceeds, proceeds of bonds, or letters of credit to secure payment of Reportable Fees at a future date. Further, the School District identifies Reportable Fees have not been levied, collected, or imposed for general revenue purposes.

Additionally, the School District is required to identify the following:

1. The purpose to which Reportable Fees will be spent
2. The Reasonable Relationship between the Reportable Fees and the purpose to which they are to be spent
3. The funding sources and expected funding availability date for school facilities projects for which Reportable Fees are required

The following Annual and Five-Year Reports ("Reports") for the fiscal year ending June 30, 2014 include the information and proposed findings the School District intends to review and adopt in accordance with Sections 66001 and 66006 of the Government Code.

II. Annual Report

In accordance with Government Code Section 66006(b)(1) and (2), the School District hereby presents the following information for fiscal year 2013/2014 (i.e. July 1, 2013 through June 30, 2014) with regard to the annual Reportable Fees:

A. Description of the Type of Reportable Fees in the Account or Sub-account(s) of the School District

The Reportable Fees of the School District for fiscal year 2013/2014 consist of Statutory School Fees collected by the School District from new residential and commercial/industrial development.

B. Amount of the Reportable Fees

The amount of Reportable Fees is based on the effective Statutory School Fees. The Statutory School Fees for the period between July 1, 2013 and June 8, 2014 were established by the Board of Education ("Board") of the School District on April 24, 2012 by Resolution No. 20.

The Statutory School Fees for the period between June 9, 2014 and June 30, 2014 were established by the Board of Education ("Board") of the School District on April 8, 2014 by Resolution No. 18.

Table 1 lists the fee amounts and effective dates for the applicable Statutory School Fees for fiscal year 2013/2014.

**Table 1
Effective Dates for Developer Fee Justification Reports**

Item	Effective Dates (for FY 2013/2014)	Residential Fee Amount (Per Square Foot)	Commercial/Industrial Fee Amount (Per Square Foot)	
Statutory Fees	July 1, 2013 – June 6, 2014	\$3.20	Retail and Services	\$0.359
			Office	\$0.510
			Research and Development	\$0.491
			Industrial/Warehouse/ Manufacturing	\$0.431
			Hospital	\$0.447
			Hotel/Motel	\$0.182
	June 7, 2014 – June 30, 2014	\$3.36	Retail and Services	\$0.364
			Office	\$0.540
			Research and Development	\$0.493
			Industrial/Warehouse/ Manufacturing	\$0.436
			Hospital	\$0.449
			Hotel/Motel	\$0.184

C. Beginning and Ending Balance of Account and Sub-Account(s):

Table 2 lists the fiscal year 2013/2014 beginning and ending balances for Fund 25, the Capital Facility Fund, which holds all Reportable Fees:

Table 2

Item	Fund Balance
Beginning Balance (7/1/2013)	\$2,406,839.87
Ending Balance (6/30/2014)	\$2,180,346.66

D. Amount of the Reportable Fees Collected and Interest Earned

Table 3 shows the amount of Reportable Fees collected, interest earned, and other income deposited into Fund 25 during fiscal year 2013/2014.

Table 3

Item	Total Revenues
Amount Collected	\$968,777.13
Redevelopment Pass-Through Payments	\$577,596.61
Interest Earned	\$7,590.84
Other Income	\$49,992.00
Total	\$1,603,956.58

E. Identification of Each Improvement on Which Reportable Fees Were Expended and the Amount of the Expenditures on Each Improvement, Including the Total Percentage of the Cost of Each Project of the School District that Was Funded with Reportable Fees

Schedule A to this report identifies the amount of Reportable Fees expended on School Facilities in fiscal year 2013/2014, as well as the percentage of each improvement funded by Reportable Fees.

F. Identification of an Approximate Date by Which the Construction of Project(s) of the School District will Commence if the School District Determines that Sufficient Funds have been Collected to Complete Financing on an Incomplete Project of the School District, as Identified in Paragraph (2) of Subdivision (A) of Section 66001, and the Project of the School District Remains Incomplete

The School District has determined that at the close of fiscal year 2013/2014, Reportable Fees and other sources of funding were not sufficient to complete the financing obligations of the School District.

G. Description of each Interfund Transfer or Loan Made from the Account or Sub-Account(s), Including Project(s) of the School District on which the Transferred or Loaned Reportable Fees will be Expended, and, in the Case of an Interfund Loan, the Date on Which the Loan will be Repaid, and the Rate of Interest that the Account or Sub-Account(s) will Receive on the Loan

In Fiscal Year 2013/2014, the School District made an interfund transfer of \$450,000 from Fund 25 to Fund 40 to pay for a portion of the debt service on the 2006 Certificates of Participation ("COPs"). The 2006 COPs were used to fund the construction of Yorba Linda High School.

H. The Amount of Refunds Made or Revenues Allocated for Other Purposes if the Administrative Costs of Refunding Unexpended Revenues Exceed the Amount to be Refunded

No refunds of Reportable Fees were made pursuant to Section 66001(e) of the Government Code in fiscal year 2013/2014, and no refunds are required under applicable law.

I. Summary Table of Fund Balance, Revenues, and Expenditures

Table 4 below summarizes the beginning and ending balances, the amount of Reportable Fees collected and interest earned, additional refunds/revenues, and total expenditures from Fund 25 during fiscal year 2013/2014.

Table 4

Fund 25 Activity Summary (FY 2013/2014)

Item	Amount
Beginning Balance (7/1/2013)	\$2,406,839.87
Reportable Fees Collected and Interest Earned	\$976,367.97
Redevelopment Pass-Through Payments	\$577,596.61
Other Income	\$49,992.00
Interfund Transfer	(\$450,000.00)
Expenditures – Schedule A	(\$1,380,449.79)
Ending Balance (6/30/2014)	\$2,180,346.66

III. Five Year Report

In accordance with Government Code Section 66001, the School District provides the following information with respect to the Reportable Fees in the account or sub-account(s) remaining unexpended, whether committed or uncommitted to projects:

A. Identification of the Purpose on which the Reportable Fees are to be Spent

The purpose of the Reportable Fees imposed and collected on new residential and commercial/industrial development within the School District during fiscal year 2013/2014 was to fund additional school facilities required to serve students generated by new development within the School District. Specifically, the Reportable Fees will be used for the construction and/or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, as well as acquiring and installing additional portable classrooms to accommodate students.

B. Demonstration of a Reasonable Relationship Between the Reportable Fees and the Purposes for which they are Charged

There is a reasonable relationship between the new development upon which the Reportable Fees are charged and the need for additional School Facilities. This relationship is based on the additional students that will be generated by new development within the School District exceeding the School District's existing student capacity. Furthermore, the Reportable Fees do not exceed the costs of providing school facilities for the students generated from the development in which such fees were collected (as set forth in the Studies, referred to herein Section II.B).

C. Identification of All Sources and Amounts of Funding Anticipated to Complete Financing of the School Facilities the School District has Identified in the School District's Reports

Table 5 lists the proposed funding sources for all potential school facility projects presently identified by the School District.

**Table 5
Proposed Funding Sources for School Facility Projects**

Sources	Reportable Fees	Total
Growth Annual Lease Relocatable Classroom(s)	\$37,196.00	\$37,196.00
Growth Leased Relocatable Classroom(s) Installation	\$44,501.70	\$44,501.70
Growth Preppy K Classroom(s)	\$342,733.48	\$342,733.48
Growth Technology Upgrade	\$151,893.93	\$151,893.93
Campus Expansion	\$5,902.83	\$5,902.83
Division of State Architect	\$10,000.00	\$10,000.00
Project Management	\$200,000.00	\$200,000.00
Program Administration/Planning/Consultant Services/Legal Counsel	\$242,639.31	\$242,639.31
Elementary School Growth Classroom(s)	\$177,735.00	\$177,735.00
Elementary School Growth Classroom(s) Technology Upgrades	\$36,690.00	\$36,690.00
New Additional Science Building	\$550,000.00	\$550,000.00
Districtwide Strategic Growth Master Planning	\$450,000.00	\$450,000.00
Total	\$2,249,292.25	\$2,249,292.25

D. Identification of the Approximate Dates on Which the Funding Referred to in Section III.C is Expected to be Deposited into the Appropriate Account or Fund

Table 6 lists the approximate dates on which the funds are expected to be available for the school facility projects presently identified by the School District.

**Table 6
Timing of Funds for Planned School Facility Projects**

Sources	Reportable Fees
Growth Annual Lease Relocatable Classroom(s)	2017/2018
Growth Leased Relocatable Classroom(s) Installation	2017/2018
Growth Preppy K Classroom(s)	2017/2018
Growth Technology Upgrade	2017/2018
Campus Expansion	2017/2018
Division of State Architect	2017/2018
Project Management	2017/2018
Program Administration/Planning/Consultant Services/Legal Counsel	2017/2018
Elementary School Growth Classroom(s)	2017/2018
Elementary School Growth Classroom(s) Technology Upgrades	2017/2018
New Additional Science Building	2017/2018
Districtwide Strategic Growth Master Planning	2017/2018

Schedule A

**Public Improvements on Which
Reportable Fees Were Expended**

**Placentia-Yorba Linda Unified School District
Public Improvements on Which Reportable Fees Were Expended
Fiscal Year 2013/2014**

Project	Amount Paid From Fees During FY 2013/2014	Percent of Total Cost Funded With Fees
Annual Lease Growth Relocatable Classroom(s)	\$13,616.00	100%
Parkview - Campus Expansion	\$27,328.72	100%
Growth Technology Upgrade	\$8,777.27	100%
Special Education	\$454.90	100%
Valencia HS - New Science Bldg	\$688,302.34	100%
La Entrada HS - New Student CR & RR Facilities/Security	\$453,636.57	100%
Division of State Architect	\$1,000.00	100%
Orange County Interest Admin	\$607.15	100%
Project Management	\$99,260.17	100%
Program Administration/Planning/ Consultant Services/Legal Counsel	\$87,466.67	100%
Total	\$1,380,449.79	N/A

INDEPENDENT CONTRACTOR AGREEMENTS – EDUCATIONAL SERVICES

1. Steven Riley Presenter of children's literature program assemblies for Woodsboro Elementary, January 14, 2015; budgeted gift funds, NTE \$750.
2. California Weekly Explorer, Inc. Presenter of history program assemblies for Woodsboro Elementary, February 4 – March 5, 2015; budgeted gift funds, NTE \$2,090.
3. California Weekly Explorer, Inc. Presenter of history program assemblies for Bryant Ranch Elementary, February 1 – February 15, 2015; budgeted gift funds, NTE \$1,360.
4. Michelle Price/Science on the Go Presenter of science program assemblies for Fairmont Elementary, February 6 – April 24, 2015; budgeted gift funds, NTE \$1,275.
5. Christine Majors, Psy.D. Provider of academic evaluation services for special education student #866, January 13 – June 30, 2015; budgeted special education funds, NTE \$7,000.
6. Cornerstone Therapies Provider of physical therapy evaluation services for special education student #705, January 13 – June 30, 2015; budgeted special education funds, NTE \$1,000.
7. ABEDI, Inc. Provider of functional behavioral assessment services for special education student #486, July 1, 2014 – June 30, 2015; originally board approved August 19, 2014, increase funds by \$45,000 for a revised total of budgeted special education funds, NTE \$47,000.
8. Segerstrom Center for the Arts Presenter of student program assembly for Bryant Ranch Elementary, April 3, 2015; budgeted gift funds, NTE \$460.
9. International Printing Museum, Inc. Presenter of history program assemblies for Bryant Ranch Elementary, March 18, 2015; budgeted gift funds, NTE \$650.
10. Segerstrom Center for the Arts Presenter of student program assembly for Lakeview Elementary, February 12 – May 30, 2015; budgeted gift funds, NTE \$710.
11. Links Sign Language & Interpreting Services Provider of sign language interpreting services for special education students, July 1, 2014 – June 30, 2015; originally board approved July 15, 2014, increase funds by \$35,000 for a revised total of budgeted special education funds, NTE \$45,000.

12. Kathy Ayeh
Presenter of dance/music assembly for Wagner
Preschool, March 4, 2015; budgeted child care funds,
NTE \$240.
13. Segerstrom Center for the Arts
Presenter of student program assembly for Bryant
Ranch Elementary, February 18, 2015; budgeted gift
funds, NTE \$585.
14. Orange County Department of
Education
Presenter of focused note taking training for AVID and
content area teachers, February 18, 2015; budgeted
funds, NTE \$ 1,150.

SPECIAL EDUCATION CONTRACTS

1. Oak Grove Institute Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2014 to June 30, 2015; originally board approved September 9, 2014, increase funds by \$100,000 for a revised total of budgeted special education funds, NTE \$130,350.

2. Blind Children's Learning Center Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2014 to June 30, 2015; originally board approved July 15, 2014, increase funds by \$21,000 for a revised total of budgeted special education funds, NTE \$91,000.



Print Form

2014-2015 Quarterly Report
Williams Legislation Uniform Complaints

District: PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

District Contact: CANDY PLAHEY

Title: ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES

- Quarter #1 July 1 to September 30, 2014 **Report due by October 31, 2014**
- Quarter #2 October 1 to December 31, 2014 **Report due by January 30, 2015**
- Quarter #3 January 1 to March 31, 2015 **Report due by April 30, 2015**
- Quarter #4 April 1 to June 30, 2015 **Report due by July 31, 2015**

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	- 0 -		
Teacher Vacancies or Misassignments	- 0 -		
Facility Conditions	- 0 -		
CAHSEE Intensive Instruction & Services (high schools only)	- 0 -		
TOTALS	- 0 -		

Name of Superintendent: DOUG DOMENE

Signature of Superintendent: _____ Date: 01/14/15

Please submit to: Thea Savas
Senior Administrative Assistant
200 Kalmus Drive, B-1000
P.O. Box 9050, Costa Mesa, CA 92628-9050
(714) 966-4336 or fax to: (714) 327-1366

CAHSEE WAIVER

<u>School</u>	<u>Student ID #</u>	<u>Area of CAHSEE to Be Waived</u>	<u>Score Achieved w/Modifications</u>	<u>Teacher</u>	<u>Date of CAHSEE</u>
Esperanza HS	35648	Math	370	M. Castro	03/12/2014

SCHOOL-SPONSORED FIELD TRIPS

1. Esperanza High School United Spirit Association Nor Cal State Dance Championships, February 12 – 15, 2015 in Cupertino, California.

2. Valencia High School FIRST Robotics Club Competition, March 5 – 8, 2015 in Madera, California

3. Esperanza High School California Health Occupation Students of America State Leadership Conference, March 25 - 29, 2015 in Sacramento, California.

4. Esperanza High School Aloha International Spirit Championships, April 1 – 5, 2015 in Honolulu, Hawaii.

5. Yorba Linda High School Reno Invitational Jazz Festival, April 23 – 26, 2015 in Reno, Nevada.

GIFTS

1. Check in the amount of \$2,200 from United Way to be used for instrumental music and vocal music classes at Bernardo Yorba Middle School.
2. Check in the amount of \$2,000 from Exxon Mobil Corporation to be used for field trip expenses and science lab equipment at El Camino Real High School.
3. Checks totaling the amount of \$355 from Yorba Linda Sunrise Rotary Club Foundation to be used for literature books and art class materials at Fairmont Elementary.
4. Checks totaling the amount of \$3,184.62 from Glenknoll PTA to be used for Cougar Pride cards, Outdoor Ed teacher stipends and transportation expenses for Glenknoll Elementary.
5. Checks totaling the amount of \$250.02 from Edison International to be used for materials and supplies at Glenview Elementary.
6. Check in the amount of \$400 from Capital Group to be used for instructional materials at Golden Elementary.
7. Checks totaling the amount of \$870 from Yorba Linda Sunrise Rotary Club Foundation to be used for classroom instructional supplies at Mabel Paine Elementary.
8. Check in the amount of \$100 from Linda Halbur to be used for printer cartridges at Mabel Paine Elementary.
9. Checks totaling the amount of \$500 from Tustin Cars, Inc. to be used for office and printer supplies at Mabel Paine Elementary.
10. Checks in the amount of \$4,147 from John O. Tynes PTA to be used for various field trip expenses for Tynes Elementary.
11. Checks totaling the amount of \$3,910.92 from Van Buren PTA to be used for various student assembly expenses at Van Buren Elementary.
12. Check in the amount of \$264.60 from Yorba Linda Sunrise Rotary Club Foundation to be used for photography classes at Yorba Linda High School.
13. Check in the amount of \$350 from Yorba Linda High School PTSA to be used for art department materials and supplies at Yorba Linda High School.
14. Check in the amount of \$517 from Yorba Linda Sunrise Rotary Club Foundation to be used for physical education supplies and math department materials at Yorba Linda Middle School.
15. Gift certificate in the amount of \$30 from Blue Agave restaurant to be used for appreciation and recognition for Special Education teachers.
16. Gift certificate in the amount of \$25 from Craftsman Wood Fire Pizza restaurant to be used for appreciation and recognition gift for Special Education teachers.
17. Gift certificate in the amount of \$25 from Stefano's Golden Baked Hams restaurant to be used for appreciation and recognition gift for Special Education teachers.

CLASSIFIED PERSONNEL REPORT

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Joyce Crow	Transportation Supervisor	Transportation	01/05/15
Kim Galea	SPED Aide I	El Dorado	12/05/14
Rosemary Gladden	Public Info. Officer	Superintendent's Office	12/19/14
Christopher Montgomery	Academy Tutor	Ruby Drive	12/19/14
Brittany Norton	SPED Aide II	Mabel Paine	12/19/14
Graciela Padilla	SPED Aide I	Wagner	12/05/14
Selene Rios	SPED Aide II	Tynes	11/20/14
Vanessa Zepeda	Child Care Teacher	Glenknoll	12/02/14

<u>Employ</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Mauricio Alarcon-Morales	SPED Aide II	El Dorado	11/19/14
Maria D. Bennett	Food Service Worker	Kraemer	11/17/14
Jeremy Blake	Bus Attendant	Transportation	11/21/14
Kirstie Borsheim	Child Care Teacher I	Morse	12/08/14
Kylie Ervine	SPED Aide I	Van Buren	12/15/14
Mason Esqueda	SPED Aide II	Valencia	12/03/14
Aleia Gavin	SPED Aide II	Esperanza	12/05/14
Eric Gilles	SPED Aide II	El Dorado	12/03/14
John Hallman II	Instructional Aide – Music	Yorba Linda	12/09/14
Justine Hand	Child Care Teacher I	Sierra Vista	12/05/14
Joanna Harvey	SPED Aide II	George Key	12/08/14
Ann Kennedy	SPED Aide II	Tynes	11/20/14
Maria Luna Madrigal	Translator/Interpreter	Spec. Ed.	12/15/14
Taryn Magdaleno	SPED Aide III	Tynes	12/01/14
Sunamita Meza	Food Service Worker	Lakeview	11/17/14
Danielle Palamara	SPED Aide I	Bernardo Yorba	12/02/14
Nasreen Popal	Food Service Worker	Valencia	11/18/14
Selene Rios	SPED Aide II	Travis Ranch MS	11/20/14
Katie Shishani	Child Care Teacher I	Rio Vista	12/12/14
Hannah Swaney	SPED Aide I	Valencia	11/12/14
Briana Tapia	SPED Aide II	Fairmont	11/24/14
Raphael Urrelo	SPED Aide II	Travis Ranch MS	12/08/14

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Jennifer Arriaga	Child Care Tchr 10 hr/wk	Child Care Tchr 11 hr/wk	12/01/14
Mariah Asam	Child Care Tchr 16.25 hr/wk	Child Care Tchr 17.25 hr/wk	12/01/14
Pamela Deneau	Comp Inst Spec/Woodsboro	Acct Clerk II/Fiscal Svcs	12/08/14
Stephanie Garcia	Child Care Tchr 13.75 hr/wk	Child Care Tchr 14.75 hr/wk	12/01/14
Tiana Gasswint	Child Care Tchr I 12.5 hr/wk	Child Care Tchr 13.25 hr/wk	12/01/14
Karen Haines	Child Care Tchr I 10 hr/wk	Child Care Tchr 11 hr/wk	12/01/14
Alexis Laythe	SPED Aide II, 3.75 hr/day	SPED Aide I, 3 hr/day	12/01/14
Kay Maedo	SPED Aide III, 3.95 hr/day	SPED Aide III, 7 hr/day	12/01/14
Katherine Makhlouf	Child Care Tchr 2.75 hr/day	Child Care Tchr 3.5 hr/day	12/01/14
Bryce Mallars	Child Care Tchr 2.25 hr/day	Child Care Tchr 3.20 hr/day	12/01/14
Agnes Ndirangu-Mwathi	SPED Aide III, 3.5 hr/day	SPED Aide III, 3.9 hr/day	12/04/14
Amy Nelson	SPED Aide III, 3.5 hr/day	SPED Aide III, 3.75 hr/day	01/14/15
Erika Parrilla	SPED Aide I/Brookhaven	SPED Aide II/Linda Vista	12/01/14
Alexis Ponce	Child Care Tchr 13.75 hr/wk	Child Care Tchr 14.75 hr/wk	12/01/14

Change of Status (Cont'd)

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Brianne Ramirez	Child Care Tchr 18.75 hr/wk	Child Care Tchr 19.75 hr/wk	12/01/14
Jose Sanchez	Night Custodian/Sierra Vista	Plant Coord/Brookhaven	11/06/14
Eloisa Tarin	Child Care Tchr 10 hr/wk	Child Care Tchr 11 hr/wk	12/01/14
Dominic Villegas	Child Care Tchr 13.75 hr/wk	Child Care Tchr 14.75 hr/wk	12/01/14

Reclassification

<u>Employee</u>	<u>Effective</u>
Frederick Guaderrama	Executive Director, Maintenance, Facilities, & Construction 01/14/15

Working Out of Class

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Humberto Gomez	Grounds Equipment Oper	Sprinkler Repair Wrkr	12/08/14-03/10/15

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Erika Agraz	40	Student support	SPED	11/01/14-01/31/15
Lindsey Aguilar	25	Stu. Med. Support	George Key	09/02/14-06/12/15
Mauricio Alarcon	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Carmen Aldazabal	7	Classroom Support	SPED	11/19/14-12/01/14
Joel Alonso	40	Student Support	SPED	11/01/14-01/31/15
Margaret Bodeau	23	Student Support	Linda Vista	12/01/14-12/19/14
Margaret Bodeau	15	Student Support	Linda Vista	10/01/14-11/25/14
Selina Brittain	15	Stu. Med.Support	Mabel Paine	11/17/14-01/30/15
Tammy Brubaker	16	Stu. Support Plan	SPED	11/19/14-12/19/14
Linda Buehler	50	Clerical Support	SPED	12/01/14-02/28/15
Shari Cardinez	7	Stu. Bus Support	Wagner	11/03/14-12/19/14
Lorraine Castro	72	Child Care Aide Parent Classes	Ed. Svs.	01/06/15-03/31/15
Norma Ceballos	72	Child Care Aide Parent Classes	Ed. Svs.	01/06/15-03/31/15
Carlos Cespedes	40	Training	Operations	12/02/14-06/30/15
Brett Chamley	300	Audit Tech.	Facilities	12/01/14-06/30/15
Annabella Chang	100	Translator	Rio Vista	10/01/14-06/12/15
Julio Chavez	40	Student Support	SPED	11/01/14-01/31/15
Penney Christensen	34	Student Support	Linda Vista	12/01/14-12/19/14
Carmen Cobian	6	Translator	Melrose	11/06/14-11/07/14
Elizabeth Cordova	27	Transitional Aide Support	Brookhaven	11/17/14-11/25/14
Sylvia Cuesta	40	Interpreter	SPED	11/24/14-06/12/15
Laura Dame	15	Transitional Aide Support	Brookhaven	12/01/14-12/19/14
Felicitas DeAnda	72	Child Care Aide Parent Classes	Ed. Svs.	01/06/15-03/31/15
Johanna De Leon	5	Interpreter	Ruby Drive	11/12/14-05/30/15
Jill Efron	53	Student Support	SPED	12/01/14-12/19/14
Kristy Evans	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Ellen Franklin	8	Overlap Training	Linda Vista	12/01/14-12/02/14
Monica Garcia	10	Translate/Interpret	Morse	11/12/14-06/30/15
Esther Gomez	11	Overage Support	SPED	11/19/14-12/01/14

(Cont'd)

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Lori Gonzalez	25	Stu. Med. Support	Mabel Paine	11/01/14-06/12/15
Maria L. Gonzalez	3	Training for Bil. Test	Personnel	11/17/14-11/17/14
M. Lorena Gonzalez	40	Clerical Support	Tynes	09/15/14-06/15/15
Ruby(Leczi)Gonzalez	40	Clerical Support	Tynes	10/15/14-06/15/15
Dianne Hatcher	25	Assist Stu Med Frag	George Key	09/02/14-06/12/15
Shawn Hampton	70	Student Support	SPED	11/01/14-01/31/15
Megan Harry	10	Transitional Aide Support	Brookhaven	12/01/14-12/19/14
Sandra Hernandez	30	Translate	Rio Vista	10/01/14-06/12/15
Sonia Herrington	25	Stu. Med. Support	George Key	09/02/14-06/12/15
Guadalupe Hurtado	75	Night Custodian Parent Classes	Ed. Svs.	01/06/15-03/31/15
Shanine Incley	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Mina Johnson	5	Interpreter	Woodsboro	11/12/14-06/12/15
Fei Kanoholani	5	Translate	Sierra Vista	10/08/14-06/13/15
Cordelea Kendrick	28	Student Support	Wagner	11/03/14-12/19/14
Carol LaBounty	60	SLPA Support	SPED	11/17/14-06/12/15
Ancho Lai	25	Stu. Med. Support	George Key	09/02/14-06/12/15
Katia Leon Murillo	100	Translate	Rio Vista	10/01/14-06/12/15
Ramona Lopez	40	Interpreter	SPED	11/24/14-06/12/15
Jessica Maas	20	Parent Mtg. Support	Kraemer	09/02/14-06/12/15
Damien MacDonald	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Danielle Martinez	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Marlene Masone	25	Student Support	Travis MS	12/01/14-12/20/14
Mehri Mazaheri	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Joseph Merrill	8	Student Support	El Dorado	12/01/14-06/12/15
Lisa Munn	25	Stu. Med. Support	George Key	09/02/14-06/12/15
Jessica Paez	35	Transitional Aide Support	Lakeview	12/01/14-12/19/14
Charisse Pandes	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Erika Parilla	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Helen Pleskacz	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Kathy Quental	25	Stu. Med. Support	George Key	09/02/14-06/12/15
Michelle Ram Botello	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Claudia Ramirez	15	Translate	Rio Vista	10/01/14-06/12/15
Elizabeth Roberts	8	Student Support	Travis MS	11/19/14-11/30/14
Darin Rucker	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Sally Sando	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Cali Santamaria	10	Library Tech	Tynes	09/15/14-06/15/15
Lisa Seifen	25	Stu. Med. Support	Wagner	11/03/14-12/19/14
Jose Serna	2	Custodial Training	Glenknoll	11/24/14-11/24/14
Melinda Shank	70	Student Support	SPED	11/01/14-12/19/14
Leimoni Simpson	40	Student Support	SPED	11/01/14-01/31/15
Sophia Slaughter	40	Student Support	SPED	11/01/14-01/31/15
Rosalee Sparks	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Kathy Spielman	26	Lib Media Tech/EOS	YLMS	09/02/14-06/30/15
Job Suarez	25	Student Support	Travis MS	11/20/14-12/20/14
Joseph Suarez	48	Student Support	SPED	11/01/14-12/19/14
Susan Swinfard	30	McKinney V. Support	Assessment Center	12/01/14-06/12/15
Raphael Urrelo	25	Student Support	Travis	11/20/14-12/20/14

(Cont'd)

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Judy Valenti	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Alec Vigil	80	Stu. Med. Support	Wagner	11/21/14-12/19/14
Hoham Villalta-Cruz	40	Training	Operations	12/08/14-12/12/14
Emily Vogt	8	Pro Act "A" Training	SPED	01/21/15-01/22/15
Ian Volker	40	Student Support	SPED	11/01/14-01/31/15
Nancy Watson	24hrs/week	SPED Handicap Tech	Various	11/17/14-06/12/15
Lilly Weissenbach	10	Translate	Rio Vista	10/01/14-06/12/15
Nicole Wessel	300	Audit Tech.	Facilities	11/01/14-06/30/15
Morgan Williams	25	Stu. Med. Support	George Key	09/02/14-06/12/15
Elizabeth Woodling	8	Student Support	El Dorado	12/01/14-06/12/15

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Lindsey Aguilar	SPED Aide II	George Key	10/01/14-06/12/15
Jose Aldama	SPED Aide II	George Key	10/01/14-06/12/15
Joel Alonso	SPED Aide II	George Key	10/01/14-06/12/15
Shawanne Belmont	SPED Aide II	George Key	10/01/14-06/12/15
Jennifer Beu	Clrk II/Att Clrk/Secrty II	Travis Ranch	12/10/14-12/12/15
Kathy Bouissiere	SPED Aide I, II	Various	11/25/14-06/12/15
Carlos Cespedes	Custodian	Operations	12/02/14-06/30/15
Craig Chalman	SPED Aide III	SPED	11/07/14-06/12/15
Julio Chavez	SPED Aide II	George Key	10/01/14-06/12/15
Sandra Chavez	SPED Aide III	SPED	11/07/14-06/12/15
Sylvia Cuesta	Interpreter	SPED	11/24/14-06/12/15
Valerie Dyer	SPED Aide III	SPED	11/07/14-06/12/15
Jill Efron	SPED Aide III	SPED	11/07/14-06/12/15
Andrew Elliott	SPED Aide III	SPED	11/07/14-06/12/15
Martha Fain	SPED Aide II	George Key	10/01/14-06/12/15
Lita Fleckenstein	SPED Aide II	George Key	10/01/14-06/12/15
Magaly Godbout	SPED Aide II	George Key	10/01/14-06/12/15
Tara Gutierrez	Lib Tech/Comp. Tech/Clerk	Tynes	10/23/14-06/12/15
Michelle Holdeman	SPED Aide III	SPED	11/07/14-06/12/15
Scott Homrighausen	SPED Aide II	George Key	10/01/14-06/12/15
Mirna Hull	SPED Aide III	SPED	11/07/14-06/12/15
Joanna Keating-Velasco	SPED Aide II	George Key	10/01/14-06/12/15
Ann Kennedy	SPED Aide III	SPED	11/07/14-06/12/15
Vani Khamo	SPED Aide I, II	Various	12/01/14-06/12/15
Debra Knowlton	SPED Aide III	SPED	11/07/14-06/12/15
Patricia LaGraffe	SPED Aide III	SPED	11/07/14-06/12/15
Helen Lee	SPED Aide III	SPED	11/07/14-06/12/15
Brenda Long	Comp. Inst. Spec.	Ed Svs	12/01/14-06/15/15
Romana Lopez	Interpreter	SPED	11/24/14-06/12/15
Stacy Medeiros	Attendance Clerk	B-Yorba	12/16/14-12/16/14
Kim McCoy	SPED Aide III	SPED	11/07/14-06/12/15
Lorelei Monterroso-Woodfill	SPED Aide III	SPED	11/07/14-06/12/15
Madhuri Padalkar	SPED Aide I, II	Various	10/01/14-06/12/15
Roberto Perez Mendoza	Comp Inst. Spec.	Ed. Svs.	12/02/14-06/30/15
Julie Phillips	Instructional Aide	Elem PE	11/17/14-06/12/15
Lisa Pierro	Comp Inst. Spec.	Van Buren	11/24/14-06/12/15

(Cont'd)

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective Kathy</u>
Quental	SPED Aide II	George Key	10/01/14-06/12/15
Martha Rangel	SPED Aide II	George Key	10/01/14-06/12/15
Elizabeth Roberts	SPED Aide III	SPED	11/07/14-06/12/15
Joseph Rojas-Granja	SPED Aide III	SPED	11/07/14-06/12/15
Ashley Santisteban	SPED Aide II	George Key	10/01/14-06/12/15
Eman Sebei	Interpreter	Various	11/24/14-06/12/15
Sophia Slaughter	SPED Aide II	George Key	10/01/14-06/12/15
Juan Sotelo	Instructional Aide-PE	Elem. PE	11/24/14-06/12/15
Job Suarez	SPED Aide I, II	Various	09/02/14-06/12/15
Megan Thompson	SPED Aide II	George Key	10/01/14-06/12/15
Hoham Villalta-Cruz	Custodian	Operations	12/02/14-06/30/15
Ian Volker	SPED Aide II	George Key	10/01/14-06/12/15
Majela Walker	SPED Aide III	SPED	11/07/14-06/12/15
Kristina Waters	SPED Aide I, II	Various	11/24/14-06/12/15
Morgan Williams	SPED Aide II	George Key	10/01/14-06/12/15
Michelle Yurina	SPED Aide III	SPED	11/07/14-06/12/15

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Paul Deese	Mock Trial	YLHS	\$1371.00	10/01/14-01/23/15
Jennifer Rincon	Women's Soccer	El Dorado	\$2330.00	11/24/14-02/13/15
Conan Hawkins	Hd. Men's Soccer	Esperanza	\$3262.00	11/24/14-02/13/15
Vodak Hawkins	Men's Soccer	Esperanza	\$2330.00	11/24/14-02/13/15
Mark Naslund	Women's Tennis CIF	El Dorado	\$212.00	11/01/14-11/05/14
Mark Naslund	Women's Tennis CIF	El Dorado	\$424.00	11/15/14-11/24/14
Dierdre Stancikas	Women's Water Polo	El Dorado	\$2580.00	11/24/14-02/13/15

Booster/ASB Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Derek Baldwin	Men's Basketball	El Dorado	\$1650.00	11/24/14-02/13/15
Steven Bambauer	Hd. Men's Tennis	Esperanza	\$2100.00	11/24/14-02/13/15
Steven Bambauer	Hd. Women's Tennis	Esperanza	\$1260.00	11/24/14-02/13/15
Skye Bigari	Women's Lacrosse	Esperanza	\$1165.00	11/24/14-02/13/15
Edward Bittner	Dance	Esperanza	\$450/Mo.	09/01/14-05/31/15
Edward Bittner	Summer HS Dance	Esperanza	\$550.00	06/16/14-07/31/14
Daisy Briseno	Women's Soccer	El Dorado	\$2000.00	11/24/14-02/13/15
Trevor Burns	Men's Lacrosse	Esperanza	\$2330.00	11/24/14-02/13/15
Nick Chavez	Baseball	El Dorado	\$748.00	11/05/14-11/30/14
Nelson De Dios	Cheer	Valencia	\$360/Mo.	09/01/14-03/31/15
Brian Eisenberg	Hd Women's Lacrosse	Esperanza	\$1631.00	11/24/14-02/13/15
Rob Fisher	Men's Soccer	El Dorado	\$1500.00	09/01/14-11/30/14
Deron Hansen	Hd Men's Lacrosse	Esperanza	\$3262.00	11/24/14-02/13/15
Daniel Inzunza	Men's Basketball	Valencia	\$1500.00	11/10/14-02/06/15
Julianne Jaugland	Song	YLHS	\$450/Mo.	11/01/14-06/13/15
Edson Lozano	Men's Soccer	El Dorado	\$1200.00	11/24/14-02/13/15
Jason Lundstrom	Men's Soccer	Esperanza	\$2330.00	11/24/14-02/13/15
Steve McManus	Hd Men's Soccer	El Dorado	\$1800.00	09/01/14-11/30/14
Eric Ng	Women's Tennis	Esperanza	\$1260.00	11/24/14-02/13/15
Eric Ng	Men's Tennis	Esperanza	\$2100.00	11/24/14-02/13/15
Jason Parker	Event Supervision	BYMS	\$75.00	12/08/14-12/12/14

Booster/ASB Funded Co-Curricular Assignments (Cont'd)

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Cameron Rocha	Men's Lacrosse	Esperanza	\$2330.00	11/24/14-02/13/15
Edward Rubi	Baseball	Esperanza	\$1000.00	09/02/14-02/27/15
David Salcido	Baseball	Esperanza	\$2500.00	09/02/14-02/27/15
Kristin Tett	Dance	Esperanza	\$550/Mo.	09/01/14-05/31/15
Kristin Tett	Summer Dance	Esperanza	\$704.00	06/16/14-07/31/14
Manuel Toledo	Women's Soccer	El Dorado	\$2000.00	11/24/14-02/13/15
Estafanie Vitella	Equipment Tech.	Valencia	\$300/Mo.	08/01/14-05/31/15

Noon Duty Supervision, 2014-2015 SY

<u>Employee</u>	<u>Site</u>
Marleny Aquino	Ruby Drive
Elvia Flores	Ruby Drive
Veronica Castillo	Melrose
Isaac Chang	Kraemer
Vanessa Esparza	Glenview
Tina Kim	Lakeview
Nancy Lopez	Ruby Drive
Christina Luna	Brookhaven
Karina Olea-Arias	Ruby Drive
Kristin Ta	Rose Drive

Child Care Program: Child Care Teacher I: All sites, Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs/Day, All Sites, 07/01/14-06/30/15

Kirstie Borsheim
 Paulina Gonzalez
 Hetal Patel
 Claudia Ramirez
 Denise Webb

CERTIFICATED PERSONNEL REPORT

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Jane Skoien	Speech Therapist	Special Ed.	General Leave	01/05/15-06/12/15
Stephanie Valdez-Schrader	Teacher	Rio Vista	PDL/FMLA	01/23/15-03/24/15

Change of Status

<u>Employee</u>	<u>Site</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Bryan Bloom	YLHS	Teacher, 100%	Add 1/6 Contract	09/15/14
Meredith Castro	Spec. Ed.	Teacher, 100%	Add 1/6 Contract	01/14/15
Deborah De Rossett	Travis MS	Teacher, 100%	Add 1/7 Contract	01/26/15
Karen Schneider	Sped. Ed.	Speech Ther. 60%	100%	01/05/15
Rocio Sobschak	Parkview	Teacher, 100%	Add 1/6 Contract	12/08/14
Michelle Whaley	Rose Dr.	ELD Tchr, 1.5/Hr Day	1.75/Hr Day	09/03/14

Employ, Effective 08/25/14

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Effective</u>
Martha Fano	Elementary	Melrose	Temp	08/25/14
Megan Garcia	Behavior Spec.	Spec. Ed.	Temp	01/05/15
Marlene Limon	Preppy Kindergarten	Morse	Temp	12/18/14
Jennifer Milam	Preppy Kindergarten	Travis Ranch	Temp	12/18/14

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly. Rate</u>	<u>Hours</u>	<u>Effective</u>
Kerry Archuleta	Rio Vista	Curriculum Planning	\$25	20	07/01/14-06/30/15
Janelle Betts	Sierra Vista	SPSA/SSC Mtg.	\$25	40	09/02/14-06/13/15
Kimberly Carlos	Tuffree	Reading/Write Train.	\$25	4	09/26/14-09/26/14
Jaclyn Chavez	YLHS	Math Steering Comm.	\$25	8	11/01/14-06/30/15
Courtney Depsky	Mabel Paine	SPSA Coordinator	\$25	40	09/02/14-06/13/15
Stephanie Dey	Golden	Step Up To Writing	\$25	12	09/16/14-09/23/14
Stephanie Dey	Golden	Math Training	\$25	12	12/15/14-12/16/14
Tiffany Eliot	Lakeview	Kinder Writing	\$25	5	12/08/14-06/30/15
		Student Checklist			
Brandon Frank	Exec. Svs.	Parent Univ. Class	\$27	10	01/05/15-06/12/15
Grace Gordon	Spec. Ed.	Observe student	\$25	2	10/12/14-10/31/14
David Green	Exec. Svs.	TOSA Spec. Proj.	\$25	160	09/01/14-06/12/15
Terri Hanna	Golden	Written Exp. Training	\$25	4	01/20/15-01/20/15
Gregg Haskell	Tynes	ESY Adapt. PE	\$30	6	07/21/14-07/22/14
Scott Herrick	YLHS	At-Risk Tutoring	\$27	40	11/01/14-03/31/15
Isabel Jackle	Ed. Svs.	Translator	\$25	6	11/06/14-11/13/14
Rhianna Kreher	Wagner	EL Tutoring	\$27	40	01/05/15-06/12/15
Paul Laporte	Rose Drive	Spanish Class	\$27	8	01/05/15-03/31/15
		Prep.	\$25	4	
Saede Lussier	Golden	Step Up To Writing	\$25	6	12/02/14-12/02/14
Geri McBride	Golden	GATE Testing	\$25	10	12/01/14-06/30/15
Jennifer Oh	Woodsboro	After Sch. Math Prg.	\$27	46	01/14/15-04/02/15
Vicki Osborn	Brookhaven	ELD Support	\$27	50	12/01/14-06/05/15
Curt Pike	Valencia	Admin. Support	\$25	75	12/01/14-06/30/15
Nicole Rodriguez	Travis Ranch	Step Up to Writing	\$25	5	12/02/14-12/02/14

Extra Duty Assignments (Cont'd)

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly. Rate</u>	<u>Hours</u>	<u>Effective</u>
Mike Sayre	Spec. Ed.	Sped. Support/Case Management	\$25	30	11/19/14-06/30/15
Rebekah Smith	Travis Ranch	BTSA Observation	\$25	4	12/09/14-12/09/14
Sandra Valdez	Rio Vista	Translator	\$25	30	10/01/14-06/30/15
Stephanie Valdez-Schrader	Rio Vista	Admin. Support	\$25	100	10/01/14-06/30/15
Claire Viele	Woodsboro	Present Writing Exp. Prep.	\$27 \$25	6 2	01/20/15-01/20/15
Scott Villanueva	Tuffree	ELAC/ELL	\$25	10	01/05/15-06/12/15
Sarah Walls	Brookhaven	SPSA Coordinator	\$25	20	09/02/14-06/12/15
Nathan Yu	Kraemer	Detention/Sat. Work Study	\$27	30	08/25/14-06/12/15

Brookhaven, Homework Intervention, \$27/Hr., NTE 4/Hrs. Wk., 01/05/15-06/05/15

Mary Bailey
 Kelly Felton
 Steve Nakanishi
 Sarah Walls

Educational Services, BTSA Binder Review, \$25/Hr., NTE 30 Hrs., 12/15/14-06/30/15

Donna Schafer
 Pat Souto

Educational Services, BTSA Workshop, \$25/Hr., 12/08/14-03/30/15

<u>Employee</u>	<u>NTE Hours</u>
Nicole Davison	10
Evelyn Lee	12
Rebekah Martin Smith	12
Staci Ann Perez	9
Christine Williams	7
Nathan Yu	12

Educational Services, Calif. Art Educ. Assoc. Conference, \$25/Hr., NTE 7 Hrs., 11/15/14

Amy Blank
 Rebecca Bailey
 Kelleen Fritz
 Janmarie Halliday
 Brent Hendry
 Lynn Magnin
 Sherrie Olive
 Douglas Thompson

Educational Services, ELD Instruction, \$27/Hr., ELD Training, \$25/Hr., 01/05/15-06/30/15

<u>Employee</u>	<u>Instruction</u>	<u>Training</u>
Vanessa Duenas	134	18
Gayane Keshishian	182	18
Jessica Olguin	182	18

Educational Services, Math Presentation, \$25/Hr., NTE 3 Hrs., 12/09/14-06/15/15

<u>Employee</u>	<u>Site</u>
Jackie Bartak-Jenkins	Mabel Paine
Jennifer Luchesi	Mabel Paine
Helen Nelson	Melrose

Educational Services, Expository Reading & Writing Courses, \$25/Hr., NTE 5 Hrs., 08/01/14-08/30/14

Kimberly Carlos
Paige Donegan
Renay Hamlin
Cathy LaBare
Kim Martinez
Laura Moody
Christine Perez
Kim Schultz
Sharleen Wilson
Clair Zamora

Educational Services, McKinney Vento Tutoring, \$27/Hr., 11/03/14-05/31/15

<u>Employee</u>	<u>NTE Hours</u>
Joel Bradford	12
Stephanie Brock	12
Faith Crosswell	32
Nicole Ferrara	12
Michelle Grimsley	32
Violet Hobbs	32
Russell Klinger	12
Bryan McRae	12
Krisa Muller	32
Kimberly Schultz	12

Educational Services, Math & Cognitively Guided Instruction, \$25/Hr., NTE 15 Hrs., 12/01/14-04/30/15

<u>Employee</u>	<u>Site</u>
Inge Eppink	Ruby Drive
Kristi Langsdale	Bryant Ranch
Rosemary Pang	Van Buren

Educational Services, RTI Training, \$25/Hr., NTE 30 Hrs., 10/01/14-05/29/15

<u>Employee</u>	<u>Site</u>
Kathleen Schroeder	Parkview

Educational Services, RTI Instruction, \$27/Hr., 01/05/15-05/29/15

<u>Employee</u>	<u>NTE Hours</u>	<u>Site</u>
Taylor Bainter	224	Glensview
Laura Blank	128	Melrose
Ludivina Cantu	192	Ruby Drive
Coreen Cardenas	192	Morse
Angela DeGraw	192	Sierra Vista
Sandra Doh	256	Tynes
Vanessa Duenas	256	Brookhaven
Tracie Dunwoody	225	Melrose
Lisa Faist	168	Bryant Ranch

Educational Services, RTI Instruction, \$27/Hr., 01/05/15-05/29/15 (Cont'd)

<u>Employee</u>	<u>NTE Hours</u>	<u>Site</u>
Toby Foster	256	Linda Vista
Ashley Goyette	250	Lakeview
Jolene Jones	240	Travis Ranch
Gayane Keshishian	220	Bryant Ranch
Rhianna Kreher	160	Wagner
Rufida Leppert	320	Golden
Jennifer Oh	180	Mabel Paine
Jessica Olguin	220	Morse
Aimee Pope	224	Woodsboro
Cindy Ratzlaff	320	Van Buren
Kathleen Schroeder	120	Parkview
Molly Skane	256	Tynes
Allison Smith	256	Fairmont
Amy Sullivan	256	Glenknoll
Barbara Tosques	192	Melrose
Katherine Visconti	192	Topaz
Michelle Whaley	224	Rose Drive

El Dorado, Saturday Work Study, \$27/Hr., NTE 28 Hrs., 11/20/14-06/12/15

Laura Carvelli

Executive Services, Saturday School Program, Instruction \$27/Hr., Prep., \$25/Hr., 2014-2015 SY

<u>Employee</u>	<u>NTE Hours</u>	<u>Prep</u>	<u>Site</u>
Steven Craik	12	6	Glenview
Hanna Krach	12	6	Glenview
Tina Livingstone	12	6	El Dorado
Vanessa McConico	20	18	Exec. Svs.
Danielle Sabia	40	28	Esperanza
Anne San Roman	12	6	Glenview
Noelle Toxqui	40	28	YLHS
Nathan Yu	20	18	Kraemer

Golden, After School Math Intervention, \$27/Hr., NTE 36 Hrs., 12/01/14-06/12/15

Gloria Johnson

Michelle Woinarowicz

Rio Vista, STEM Supplemental Instruction, \$27/Hr., 12/01/14-06/30/15

<u>Employee</u>	<u>NTE Hrs.</u>
Kathy Bernhardt	25
Maria Hepps	50
Barbara Kohler	50
Cathy Miller	50
Ashley Naval	50
Christine Sinclair	50

Tuffree, Curriculum Development, \$25/Hr., NTE 7 Hrs., 01/05/15-03/05/15

Kimberly Carlos

Kimberly Schultz

Yorba Linda HS, At Risk Tutoring, \$27/Hr., 12/01/14-06/10/15

<u>Employee</u>	<u>NTE Hours</u>
Gabriel Cueva	25
Scott Herrick	36

Yorba Linda HS, Lunch Supervision, \$11/Hr., 09/15/14-06/12/15

Richard Cadra
Carmen Nicholson

Yorba Linda HS, Saturday Work Study, \$27/Hr., NTE 16 Hrs., 11/01/14-06/12/15

Rey Lejano
Gabrielle Stephenson

Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effec. Dates</u>
Kathleen Smith	Kraemer	Voyager Program	\$1600.00	2014-2015 SY

Glenknoll, Outdoor Science Education, NTE \$351.00, 01/06/15-01/09/15

Hanna Krach
Danielle Miller
Debbie Myers

Golden, Outdoor Science Education, NTE \$351.00, 03/17/15-03/20/15

Debra Ayala
Kristi Coan
Gloria Johnson
Geri McBride
Heather Mulkey
Jennifer Rasic

District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
John Cyrus	El Dorado	Hd Women's Tennis CIF	\$550.00	11/15/14-11/24/14
Connor Drake	Valencia	Academic Coach	\$2097.00	08/25/14-06/12/15
Paul Gould	Esperanza	Women's Wrestling	\$2562.00	11/24/14-02/13/15
Mark Lovein	Esperanza	Women's Volleyball CIF	\$424.00	11/08/14-11/18/14
Isaac Owens	Esperanza	Hd Women's Volleyball CIF	\$550.00	11/08/14-11/18/14
Dennis Riggs	YLHS	Golf CIF	\$762.00	10/25/14-11/14/14
Leslie Rose	Valencia	Academic Coach	\$699.00	08/25/14-06/12/15
Kathleen Smith	Kraemer	Speech & Debate Advisor	\$800.00	08/25/14-06/12/15
Richard Watson	YLHS	Instrumental Music	\$2118.00	02/01/15-06/12/15

Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Steve Lawson	El Dorado	Event Staff	\$600.00	07/01/14-06/30/15
Danny Ortega	Valencia	Event Supervision	\$1800.00	11/01/14-06/30/15
Lloyd Walls	YLHS	Basketball	\$1000.00	09/02/14-11/05/14

Substitute Teachers

Kenneth Cruz
Randi Druz
Vanessa Fastiggi

Substitute Teachers (Cont'd)

Brianne Harrigan
Christopher Holm
Leslie Irwin
Tristin Johnson
Jamie Kough
Kim Latschaw
Jim Mansfield
Alana Murphy
Christine Renold
Nicole Soukup
Daniel Velez

BOARD POLICY

Placentia-Yorba Linda Unified School District

Business & Non-Instructional Operations

3281 - BP

RELATIONS WITH VENDORS

No district employee or board member shall accept any personal gifts, payment, money, or other valuable thing, or any inducement to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption of any instructional materials or purchase of equipment, materials or services required in the operation of district programs. This shall not be construed to prevent any publisher, manufacturer, or agent from supplying for purposes of examination necessary sample copies of instructional materials to any school official, or for any school official to receive sample copies of instructional materials.

This policy does not prohibit employees from accepting promotional or advertising items such as calendars, desk pads, notebooks and other office gadgets of minimal value which are offered free to all as part of their public relations programs.

District employees who work for or serve as consultants for potential vendors shall not participate in evaluating any equipment, materials, or services of that vendor or its competitors.

This policy does not prohibit the acceptance of materials and/or services which are of use and benefit to the district.

LEGAL REFERENCE:

<u>Education Code</u>	Section 60071	Prohibited offers to influence adoption or purchase of instructional materials
	Section 60072	Acceptance of consideration or Inducements by school official
	Section 60073	Penalties for violation of article
	Section 60074	Supplying sample copies
	Section 60075	Receiving sample copies
	Section 60076	Inapplicability of article; royalties or other compensation of school official for writing or preparing instructional materials; claim district royalty

Policy adopted: 06/09/92
 Policy revised: 02/26/04
 Policy revised: 01/13/15

BOARD POLICY

Placentia-Yorba Linda Unified School District

Business & Non-Instructional Operations

3310 - BP

PURCHASING

It shall be the policy of the Placentia-Yorba Linda Unified School District to obtain the needed materials, equipment or services in the specified quantity and quality for the purpose and at the time required for the lowest price from a responsible supplier. To accomplish this policy, the following purchasing objectives are established:

1. All district procurement shall be in compliance with requirements and limits established by all applicable state and Federal laws consistent with standard purchasing practices.
2. All competitive bidding shall be conducted in accordance with a written specification that defines the quantity, quality and technical requirements of the product or service to be procured in accordance with law.
3. Similar procurement functions shall be grouped to take advantage of economies of scale. Open-ended bids shall contain specific unit purchase price and total quantity limits. Any deviation from the Board approved bid shall be returned to the board for further action.
4. All purchases shall be made by formal contract or purchase orders from qualified vendors and shall be accompanied by a receipt.
5. The responsibility for purchasing shall be assigned to the Business Services Division under the direction of the Assistant Superintendent of Business Services.

Policy adopted: 4/30/79
 Policy revised: 6/14/82
 Policy revised: 5/14/84
 Policy revised: 1/13/15

BOARD POLICY

Placentia-Yorba Linda Unified School District

Business & Non-Instructional Operations

3324 - BP

EXPENDITURES AND PURCHASES

The Governing Board recognizes its fiduciary responsibility to oversee the prudent expenditure of district funds. In order to best serve district interests, the Superintendent or designee shall develop and maintain effective purchasing procedures that are consistent with sound financial controls and that ensure the district receives maximum value for items purchased. He/she shall ensure that records of expenditures and purchases are maintained in accordance with law.

Expending Authority

The Superintendent or designee may purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111, beyond which a competitive bidding process is required. The Board shall not recognize obligations incurred contrary to Board policy and administrative regulations. The Board shall review all transactions entered into by the Superintendent or designee on behalf of the Board every 60 days. The Superintendent or designee may authorize an expenditure which exceeds the budget classification allowance against which the expenditure is the proper charge only if an amount sufficient to cover the purchase is available in the budget for transfer by the Board. District funds shall not be expended for the purchase of alcoholic beverages.

Purchasing Procedures

Insofar as possible, goods and services purchased shall meet the needs of the person or department ordering them at the lowest price consistent with standard purchasing practices. Maintenance costs, replacement costs, and trade-in values shall be considered when determining the most economical purchase price. When price, fitness, and quality are equal, recycled products shall be preferred when procuring materials for use in district schools and buildings.

All purchases shall be made by formal contract or purchase order or shall be accompanied by a receipt. In order to eliminate the processing of numerous small purchase orders, the Superintendent or designee may create an "open" purchase order system for the purchase of minor items as needed from a vendor. He/she shall ensure that the "open" purchase order system details a maximum purchase amount, the types of items that can be purchased under this order, the individuals authorized to approve purchases, and the expiration date of the "open" order.

Perishable foodstuffs and seasonal commodities needed in the operation of the cafeterias may be purchased through bid or on the open market. All procurement transactions will be conducted in a manner providing full and open competition consistent with the standards of the Code of Federal Regulations, Title 7 3016.36.

LEGAL REFERENCE:

Education Code

Section 17604 Delegation of powers to agents; approval or ratification of contracts by governing board

Section 17605 Delegation of authority to purchase supplies and equipment

Section 32435 Prohibited use of public funds, alcoholic beverages

Public Contract Code

Section 20111 Contracts over \$50,000, contracts for construction; award to lowest responsible bidder

Policy adopted: 02/19/68

Policy revised: 12/14/10

Policy revised: 01/13/15

BOARD POLICY

Placentia-Yorba Linda Unified School District

Business & Non-Instructional Operations

3325 - BP

RECEIVING GOODS

Supplies and equipment purchased shall be received at the district warehouse when applicable and acknowledged by warehouse staff. Warehouse supplies will be inventoried into the warehouse, and other supplies and equipment will be delivered to the requesting site. New equipment valued above \$500 must be tagged for inventory and recorded as a fixed asset in the district's financial system.

Policy adopted: 2/19/68

Policy revised: 1/13/15

BOARD BYLAW

Placentia-Yorba Linda Unified School District

Bylaws of the Board

9121 - BB

PRESIDENT OF THE BOARD

At the annual organizational meeting, the governing board shall appoint a president from its own membership. The president shall preside at all meetings of the Board according to Placentia-Yorba Linda Unified School District Board Bylaw 9325, *Meeting Conduct*. The president shall call special meetings of the Board. The president shall sign official district documents that require the signature of this office. The president shall coordinate all agenda items suggested by Board members with the Superintendent.

Bylaw adopted: 8/4/75
Bylaw revised: 11/10/92
Bylaw revised: 1/13/15

LEGAL REFERENCE

<u>Education Code</u>	35022	President of the board
	35143	Annual organizational meetings; dates and notice
<u>Government Code</u>	54950-54963	Ralph M. Brown Act

BOARD BYLAW

Placentia-Yorba Linda Unified School District

Bylaws of the Board

9123 - BB

SECRETARY TO THE BOARD

The Superintendent of Schools of the Placentia-Yorba Linda Unified School District shall be designated as Secretary to the Board according to Placentia-Yorba Linda Unified School District Board Bylaw 9111, *Governing Board Elections*.

In the absence of the Superintendent, the duties of Secretary to the Board will be delegated to an administrative staff member approved by the Board, insofar as such duties cannot effectively be deferred until the Superintendent may return and insofar as such duties do not require actions restricted by law to the Superintendent.

The duties of the Secretary to the Board are as follows:

1. Prepare for all Board meetings per Placentia-Yorba Linda Unified School District Board Bylaws 9321, *Meetings and Notices*; 9322.2 *Public Comment*; 9322.21, *Public Hearing for Large Delegations*; 9322.3, *Closed Session Purposes and Agendas*; and 9323, *Agenda/Meeting Materials*.
2. Attend all Board meetings and record Board decisions per Placentia-Yorba Linda Unified School District Board Bylaws 9326, *Minutes and Recordings of Board Meetings*, and 9330, *School Board Records*.
3. Maintain the Board's reference and record files per Placentia-Yorba Linda Unified School District Board Bylaw 9330, *School Board Records*.
4. Supervise the Board's publicity per Placentia-Yorba Linda Unified School District Board Policy 1112.1, *Coverage of Governing Board Meetings*.
5. Handle correspondence per Placentia-Yorba Linda Unified School District Board Bylaw 9350, *Correspondence*
6. Handle all other matters to the extent they may be delegated to the Secretary to the Board by action of the Board of Education of the Placentia-Yorba Linda Unified School District.

LEGAL REFERENCE

<u>Education Code</u>	35025	Secretary and bookkeeper
	35143	Annual organizational meetings; dates and notice
	35250	Duty to keep certain records and reports
 <u>Government Code</u>	 54950-54963	 Ralph M. Brown Act

Bylaw adopted: 8/4/75
Bylaw revised: 1/13/15

BOARD BYLAWPlacentia-Yorba Linda Unified School District

Bylaws of the Board

9322.1 - BB

PUBLIC PARTICIPATION AT BOARD MEETINGS

All regular and special meetings of the Board of Education of the Placentia-Yorba Linda Unified School District shall be open to the public except as provided in Placentia-Yorba Linda Unified School District Board Bylaws 9322.3, *Closed Sessions Purposes and Agendas*, and 9322.31, *Closed Session Actions and Reports*. Except as provided therein, deliberations leading to Board action shall be conducted openly. All actions of the Board shall be affirmed by a formal vote of the members of the Board. (Education Code 35163)

It shall be the responsibility of each member of the Board of Education and that of the administration of the district to encourage public attendance at any and all Board meetings. At Board meetings, the public will be given a limited time to voice opinions or problems.

Members of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting provided it is in compliance with Board Bylaw 9323, *Agenda/ Meeting Materials*. The Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. The Superintendent, at his discretion, shall decline to agendize an item if that same item or one substantially similar has been previously agendized in the past six (6) months.

Any agenda item relating to specific employees or students may be included under "Closed Sessions" at the Superintendent's discretion and discussed only in Closed Session unless the employees or the students involved specifically requested otherwise.

The Board recognizes its responsibility to conduct the business of the district in an orderly and efficient manner and will, therefore, require reasonable controls to regulate public presentations to the Board. Except as detailed below, any person wishing to be heard by the Board must follow the procedures specified in Placentia-Yorba Linda Unified School District Board Bylaws 9322.2, *Public Comment* and 9322.21, *Public Hearing for Large Delegations*.

From time to time, the Board may wish to hear from the public in attendance relative to a specific matter. At that time, with consensus of the other Board members, the presiding officer of the Board shall invite discussion from the audience. A person wishing to be heard shall first be recognized by the presiding officer. That person shall then identify himself or herself and proceed to address the Board as briefly as the subject permits. The presiding officer is responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion, the appropriateness of the address to the subject at hand, and whether or not a particular address will be permitted at that time. The Board as a whole shall have the final decision in the determination of the rulings.

LEGAL REFERENCE: Education Code Section 35145
Section 35145.5
Section 35163

Bylaw adopted: 8/4/75
Bylaw revised: 1/8/79
Bylaw revised: 4/13/81
Bylaw revised: 1/13/15

BOARD BYLAW

Placentia-Yorba Linda Unified School District

Bylaws of the Board

9323 - BB

AGENDA/MEETING MATERIALS

Agenda Content

Governing Board meeting agendas shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed including items to be discussed in closed session. (Government Code 54954.2)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

Each meeting agenda shall list the address designated by the Superintendent or designee for public inspection of agenda documents that have been distributed to the Board less than 72 hours before the meeting.

The agenda shall specify that an individual should contact the Superintendent or designee if he/she requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting.

Agenda Preparation

The Superintendent, as Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District, shall prepare agendas for all meetings of the Board.

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. Items to be placed on the agenda must be submitted on the form provided by the district at least ten days prior to the next regular meeting of the Governing Board, along with all back-up material the person wishes to be considered by the Board.

The Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation. The Superintendent, at his discretion, shall decline to agendaize an item if that same item or one substantially similar has been previously agendaized in the past six (6) months.

The Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

Consent Agenda/Calendar

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent agenda items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval.

When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. However, the agenda need not provide an opportunity for public comment when the consent agenda item has previously been considered at an open meeting of a committee comprised exclusively of all the Board members provided that members of the public were afforded an opportunity to comment on the item at that meeting, unless the item has been substantially changed since the committee considered it. (Government Code 54954.3)

Agenda Dissemination to Board Members

At least three days before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, citizens, and others; and other available documents pertinent to the meeting.

When special meetings are called, the Superintendent or designee shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designees to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

Agenda Dissemination to Members of the Public

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever comes first. (Government Code 54954.1)

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board, provided the document is a public record under the Public Records Act. (Government Code 54957.5)

Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Order of Business

The business of the meeting will normally be considered in the order in which it appears on the agenda except that the presiding officer, with the consensus of the other Board members, may, as a matter of discretion, vary the order or procedures in accordance with the Placentia-Yorba Linda Unified School District Board Bylaw 9325, *Meeting Conduct*.

REGULAR MEETING ORDER OF BUSINESS

The regular order of business shall be as follows, and all items shall be printed on the agenda:

1. Call to Order
2. Closed Session
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Approval of Minutes
7. Recognition/Presentations
8. Public Comment
9. Student Board Report
10. Superintendent's Report
11. Consent Calendar
12. General Functions

13. Facilities and Planning
14. Curriculum and Instruction/Pupil Personnel
15. Business and Financial
16. Personnel
17. Board Information
18. Communications and Board Report
19. Adjournment

SPECIAL MEETINGS

Agenda items for special meetings shall include only those specified in the call for the meeting. The order of business shall be as follows and all items shall be printed on the agenda.

1. Call to Order
2. Closed Session
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Subject of the Call - statement thereof
7. Recognition/Presentations
8. Public Comment – specific to subject of call
9. Superintendent's Report
10. Subject of the Call - agenda item(s) in order and class per 11-16 of above listing of regular meeting order of business listed as required
11. Communications and Board Report
12. Adjournment

ADJOURNED MEETINGS

In the event of an adjourned meeting, the agenda will contain only those items which were not completed at the regular or special meeting which was adjourned. The order of business shall include Public Comment and the opportunity for Closed Session.

LEGAL REFERENCE:	<u>Education Code</u>	Section 35144
		Section 35145
		Section 35145.5
	<u>Government Code</u>	Section 6250-6270
		Section 53635.7
		Section 54954.1
		Section 54954.2
		Section 54954.3
		Section 54954.5
		Section 54956.5
		Section 54957.5
		Section 54960.2
	<u>United States Code, Title 42</u>	12101-12213
	<u>Code of Federal Regulations, Title 28</u>	35.160
		36.303

Bylaw adopted:	8/4/75
Bylaw revised:	3/6/78
Bylaw revised:	1/8/79
Bylaw revised:	4/13/81
Bylaw revised:	7/26/82
Bylaw revised:	12/9/85
Bylaw revised:	9/2/86
Bylaw revised:	10/27/86
Bylaw revised:	1/12/87
Bylaw revised:	3/9/87

Bylaw revised: 12/7/87
Bylaw revised: 4/25/88
(Editing)
Bylaw reviewed: 2/6/89
Bylaw reviewed: 12/10/91
Bylaw reviewed: 7/28/92
Bylaw reviewed: 7/27/93
Bylaw reviewed: 7/26/94
Bylaw reviewed: 7/27/95
Bylaw revised: 9/26/95
Bylaw revised: 8/27/96
Bylaw revised: 8/26/97
Bylaw revised: 2/24/98
Bylaw revised: 1/12/99
Bylaw revised: 9/10/02
Bylaw revised: 9/18/07
Bylaw revised: 5/8/12
Bylaw revised: 11/12/13
Bylaw revised: 1/13/15

Effective November 12, 2013, the above Board Bylaw incorporated content from the following Board Bylaws, which were deleted on the same date:

- Board Bylaw 9320, *Board Meetings*
- Board Bylaw 9324, *Advance Delivery of Meeting Materials*

The Secretary of the Board of Education does hereby certify that the foregoing is a full, true, and correct copy of the Board minutes duly passed and adopted by said Board at the regular meeting held on February 10, 2015.



Secretary, Board of Education

Date: February 11, 2015